

| XBRL Excel Utility | |
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1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Corporate Governance Report

XBRL filling consists of two processes. Firstly generation of XBRL/XML file and upload of generated XBRL/XML file to BSE Listing Center Website (www.listing.bseindia.com) .

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

3. Index

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| 1 | Details of general information about company | General Info |
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| 12 | Signatory Details | Signatory Details |

4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on General information sheet.

5. Steps for Filing Corporate Governance Report

I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)

- Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "Validate" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
6. Select data from "Dropdown list" wherever applicable.
7. Adding Notes: Click on "Add Notes" button to add notes

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General information about company

| | |
|--|--------------------------|
| Scrip code | 513532 |
| NSE Symbol | Not Listed |
| MSEI Symbol | Not Listed |
| ISIN | INE770A01010 |
| Name of the entity | Pradeep Metals Limited |
| Date of start of financial year | 01-04-2021 |
| Date of end of financial year | 31-03-2022 |
| Reporting Quarter | Quarterly |
| Date of Report | 31-12-2021 |
| Risk management committee | Not Applicable |
| Market Capitalisation as per immediate previous Financial Year | Top 2000 listed entities |

Enter the quarter
ended date only

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| Annexure 1 | | | | | | | | | | | | | | | | | | | | |
|--|---------------|--------------------------|----------|---------|------------------------------------|----------------------------|-------------------------|---------------|--|---|-----------------------------|------------------------|-------------------|----------------------------|---|---|--|--|-----------------------------|-----------------------------|
| Annexure 1 to be submitted by listed entity on quarterly basis | | | | | | | | | | | | | | | | | | | | |
| 1. Composition of Board of Directors | | | | | | | | | | | | | | | | | | | | |
| Disclosure of notes on composition of board of directors explanatory | | | | | | | | | | Add Notes | | | | | | | | | | |
| Whether the listed entity has a Regular Chairperson | | | | | | | | | | Yes | | | | | | | | | | |
| Whether Chairperson is related to CEO or CFO | | | | | | | | | | Yes | | | | | | | | | | |
| Sl | Title of (Mr) | Name of the Director | PAN | DIN | Category 1 of directors | Category 2 of directors | Category 3 of directors | Date of Birth | Date of passing special resolution (Refer Reg. 173A3 of Listing Regulations) | Date of passing special resolution (Refer Regulation 17A2 of Listing Regulations) | Initial Date of appointment | Date of re-appointment | Date of cessation | Term of office (in months) | No of Directors including this listed entity (Refer Regulation 17A3 of Listing Regulations) | No of Independent Directors including this listed entity (Refer Regulation 17A4 of Listing Regulations) | Number of memberships in Audit/ Vigilance Committees including this listed entity (Refer Regulation 17A5 of Listing Regulations) | No of post of Chairperson of the listed entity including this listed entity (Refer Regulation 17A6 of Listing Regulations) | Notes for not providing PAN | Notes for not providing DIN |
| Cont | Source | | | | | | | | | | | | | | | | | | | |
| 1 | Mr | Pradip Vaidyanath Goyal | AMPGMB85 | 0000370 | Executive Director | Chairperson | IND | 20-11-1955 | | | 11-08-2003 | 17-12-2005 | | | 8 | 3 | 6 | 3 | | |
| 2 | Mr | Bhav Kishan Netha | AKCNB445 | 0000051 | Non-Executive Director | Not Applicable | | 10-01-1932 | 25-09-2001 | | 14-04-2006 | 25-09-2002 | | | 1 | 0 | 2 | 0 | | |
| 3 | Mr | Pradip Vaidyanath Goyal | AMPGMB85 | 0000370 | Non-Executive Director | Not Applicable | | 17-08-1958 | | | 20-01-2009 | 13-08-2011 | | | 1 | 0 | 0 | 0 | | |
| 4 | Mr | Abhinav Pradip Goyal | ATGND324 | 3678490 | Non-Executive Director | Not Applicable | | 17-08-1984 | | | 21-02-2010 | | | | 1 | 0 | 0 | 0 | | |
| 5 | Mr | Surendh Gopal Vaidya | AMPGV328 | 0002056 | Non-Executive Independent Director | Not Applicable | | 01-04-1939 | 01-02-2001 | 20-08-2005 | 10-09-2005 | | | 01 | 2 | 2 | 3 | 0 | | |
| 6 | Mr | Jayashankar Shear Chawla | AMJSCB29 | 0001003 | Director | Not Applicable Independent | | 24-12-1961 | | | 11-05-2007 | | | | 3 | 1 | 1 | 1 | | |
| 7 | Mr | Saurav Maheshbhai | AMSMCB71 | 0798074 | Director | Not Applicable | | 15-02-1987 | | | 09-11-2017 | | | | 01 | 1 | 1 | 1 | | |
| 8 | Mr | Neelima Rajagop Vaidya | AMPRV005 | 0001008 | Non-Executive Independent Director | Not Applicable | | 01-08-1973 | | | 10-08-2008 | | | 01 | 3 | 1 | 1 | 1 | | |

Annexure 1

II. Composition of Committees

Disclosure of notes on composition of committees explanatory

Add Notes

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be pre-filled automatically.

For this quarter kindly note the following points:

1. Date of Appointment and Date of Cessation (if applicable) must be mandatorily filled for every Committee.
2. Date of Appointment can be any day upto September 30, 2021.
3. Date of Cessation must be for the current quarter only, i.e. July 1, 2021 to September 30 2021

Audit Committee Details

| Whether the Audit Committee has a Regular Chairperson | | | | | Yes | | |
|---|------------|---------------------------|--|-------------------------|---------------------|-------------------|---------|
| Sr | DIN Number | Name of Committee members | Category 1 of directors | Category 2 of directors | Date of Appointment | Date of Cessation | Remarks |
| 1 | 07969734 | Kartick Maheshwari | Non-Executive - Independent Director | Chairperson | 10-11-2017 | | |
| 2 | 00060015 | Kewal Krishan Nohria | Non-Executive - Non Independent Director | Member | 25-09-2020 | | |
| 3 | 00220956 | Suresh Gopal Vaidya | Non-Executive - Independent Director | Member | 10-08-2019 | | |
| 4 | 01565319 | Jayvardhan Dhar Diwan | Non-Executive - Independent Director | Member | 13-05-2017 | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be pre-filled automatically.

Nomination and remuneration committee

| Whether the Nomination and remuneration committee has a Regular Chairperson | | | | | Yes | | |
|---|------------|---------------------------|--|-------------------------|---------------------|-------------------|---------|
| Sr | DIN Number | Name of Committee members | Category 1 of directors | Category 2 of directors | Date of Appointment | Date of Cessation | Remarks |
| 1 | 01565319 | Jayvardhan Dhar Diwan | Non-Executive - Independent Director | Chairperson | 13-05-2017 | | |
| 2 | 00220956 | Suresh Gopal Vaidya | Non-Executive - Independent Director | Member | 10-08-2019 | | |
| 3 | 00060015 | Kewal Krishan Nohria | Non-Executive - Non Independent Director | Member | 25-09-2020 | | |
| 4 | 07969734 | Kartick Maheshwari | Non-Executive - Independent Director | Member | 10-11-2017 | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be pre-filled automatically.

Stakeholders Relationship Committee

| Whether the Stakeholders Relationship Committee has a Regular Chairperson | | | | | Yes | | |
|---|------------|---------------------------|--|-------------------------|---------------------|-------------------|---------|
| Sr | DIN Number | Name of Committee members | Category 1 of directors | Category 2 of directors | Date of Appointment | Date of Cessation | Remarks |
| 1 | 06962408 | Nandita Nagpal Vohra | Non-Executive - Independent Director | Chairperson | 04-02-2020 | | |
| 2 | 00060015 | Kewal Krishan Nohria | Non-Executive - Non Independent Director | Member | 25-09-2020 | | |
| 3 | 00220956 | Suresh Gopal Vaidya | Non-Executive - Independent Director | Member | 10-08-2019 | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
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Risk Management Committee

| Whether the Risk Management Committee has a Regular Chairperson | | | | | Yes | | |
|---|------------|---------------------------|-------------------------|-------------------------|---------------------|-------------------|---------|
| Sr | DIN Number | Name of Committee members | Category 1 of directors | Category 2 of directors | Date of Appointment | Date of Cessation | Remarks |
| 1 | | | | | | | |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
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| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be pre-filled automatically.

Corporate Social Responsibility Committee

| Whether the Corporate Social Responsibility Committee has a Regular Chairperson | | | | | Yes | | |
|---|------------|---------------------------|-------------------------|-------------------------|---------------------|-------------------|---------|
| Sr | DIN Number | Name of Committee members | Category 1 of directors | Category 2 of directors | Date of Appointment | Date of Cessation | Remarks |
| 1 | | | | | | | |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |

Other Committee

| Sr | DIN Number | Name of Committee members | Name of other committee | Category 1 of directors | Category 2 of directors | Remarks |
|----|------------|---------------------------|-------------------------|-------------------------|-------------------------|---------|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
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Annexure 1

III. Meeting of Board of Directors

Disclosure of notes on meeting of board of directors explanatory

[Add Notes](#)

| Sr | Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order) | Maximum gap between any two consecutive (in number of days) | Notes for not providing Date | Whether requirement of Quorum met (Yes/No) | Number of Directors present* (All directors including Independent Director) | No. of Independent Directors attending the meeting* |
|--|---|---|------------------------------|--|--|---|
| Add Delete | | | | | | |
| 1 | 13-08-2021 | | | Yes | 8 | 4 |
| 2 | 09-11-2021 | 87 | | Yes | 8 | 4 |

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* to be filled in only for the current quarter meetings

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Annexure 1

IV. Meeting of Committees

Disclosure of notes on meeting of committees explanatory

[Add Notes](#)

| Sr | Name of Committee | Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order) | Maximum gap between any two consecutive (in number of days) | Name of other committee | Reason for not providing date | Whether requirement of Quorum met (Yes/No) | Number of Directors present* (All directors including Independent Director) | No. of Independent Directors attending the meeting* |
|--|---------------------------------------|---|---|-------------------------|-------------------------------|--|---|---|
| Add Delete | | | | | | | | |
| 1 | Audit Committee | 13-08-2021 | | | | Yes | 4 | 3 |
| 2 | Audit Committee | 09-11-2021 | 87 | | | Yes | 4 | 3 |
| 3 | Nomination and remuneration committee | 09-11-2021 | | | | Yes | 4 | 3 |

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* to be filled in only for the current quarter meetings

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V. Related Party Transactions

| Sr | Subject | Compliance status (Yes/No/NA) | If status is "No" details of non-compliance may be given here. |
|--|--|----------------------------------|--|
| 1 | Whether prior approval of audit committee obtained | Yes | |
| 2 | Whether shareholder approval obtained for material RPT | No | Since transaction with wholly owned subsidiary shareholders approval not required |
| 3 | Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee | Yes | |
| Disclosure of notes on related party transactions | | | Add Notes |
| Disclosure of notes of material transaction with related party | | | Add Notes |

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| VI. Affirmations | | |
| Sr | Subject | Compliance status (Yes/No) |
| 1 | The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015 | Yes |
| 2 | The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee | Yes |
| 3 | The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee | Yes |
| 4 | The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee | Yes |
| 5 | The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 500 listed entities) | NA |
| 6 | The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. | Yes |
| 7 | The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. | Yes |
| 8 | This report and/or the report submitted in the previous quarter has been placed before Board of Directors. | Yes |
| 9 | Any comments/observations/advice of Board of Directors may be mentioned here: | Add Notes |

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| Sr | Subject | Compliance status |
| 1 | Name of signatory | Abhishek Joshi |
| 2 | Designation | Company Secretary and Compliance Officer |

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| Signatory Details | |
|-----------------------|--|
| Name of signatory | Abhishek Joshi |
| Designation of person | Company Secretary and Compliance Officer |
| Place | Navi Mumbai |
| Date | 17-01-2022 |

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